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D/O

22 July 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 22 July 1983

1. Progress reports on tasks assigned by DCI/DDCI:

None pending.

2. Items/events of interest:

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c. The Survey of Intelligence Collection Systems course ended on 13 July. This three-day course was attended by 13 students from the DI and DS&T. The second running of the Agency Orientation and Office Procedures began on 14 July with 58 students.

d. Representatives from the Psychiatric Operations Division, Office of Medical Services, are currently conducting hostage negotiations techniques training for

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f. On 14 July representatives from the Office of Logistics met with officials from the General Services Administration (GSA) and the National Capital Region at GSA's request to identify Agency buildings which we plan to vacate when we occupy the new building on the Headquarters compound. It was agreed that this information could only be provided on a classified basis and would be very tentative at this time.

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g. The Security Education Group (SEG), Office of Security, is nearing the completion of its project revising the EOD Security Indoctrination and Security Awareness Programs. As part of this effort, a videotape has been prepared wherein the Director of Security provides a general overview of basic security practices and procedures. Other SEG efforts in this area include additional videotape presentations, a new "generation" of slides, and related briefing materials.

h. On 15 July the Director of Security met with his State Department counterpart and officials from other agencies with representation abroad. The meeting was dedicated to discussions and plans for enhanced security in American posts overseas to lessen the threat posed by incidents such as the Beirut bombing. As a result of this meeting there is an effort to develop a formal interagency agreement with emphasis directed at combating the various threats which could be mounted against U.S. installations overseas.

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### 3. Significant activities anticipated during the coming week:

None.

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*Harry E. Fitzwater*

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